

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**August 6, 2013**

The City of Taylorsville City Commission held a Regular Meeting on Tuesday, August 6, 2013  
at 5:00 p.m., at the City Hall Annex.

Present were:

Beverly Ingram, Commissioner  
Jack Proctor, Commissioner  
Ellen Redmon, Commissioner  
Kathy Spears, Mayor Pro Temp

Staff present:

John Dale, Jr. City Attorney  
Steve Biven, City Clerk  
Harold Compton, Public Works Director

Randy McConnell, Comptroller  
Toby Lewis, Police Chief  
Lisa Ware, Co Treasurer

Item #1

Mayor Pro Temp Spears called the meeting to order at 5 p.m. and asked Chief Lewis to lead the group in a recital of the Pledge of Allegiance.

Item #2 – *Consent Calendar*

**Motion made by Commissioner Ingram and seconded by Commissioner Proctor to approve the Consent Calendar for July, 2013.** This approved the minutes of the July 2, 2013, (Special Meeting), payment of General Fund and Water/Sewer Fund July 2013 bills and the fire report.  
**Motion carried 4 – 0.**

Item #3- *Comments by the Mayor*

There were no comments at this time.

Item #4 – *Committee Reports*

**a) Main Street** (Linda Street)

Mrs. Street stated that the Main Street committee has invited the Kentucky Small Business Development Center to come to Taylorsville on September 5<sup>th</sup> at 4:00. The committee is partnering with the Chamber on this activity. The Progressive Dinner is moving forward. The National Girlfriend Day event took place on August 1<sup>st</sup> and there were over 100 people that were present. It was a great event.

Annette King was not present but Mrs. Street wanted to make sure that Mrs. King had turned in her hours. Mrs. Street and Mrs. King will be attending the Kentucky Main Street Conference in Maysville from August 21<sup>st</sup> – 23<sup>rd</sup>. The cost is \$100.00. Main Street is paying the cost for Mrs.



Street to attend, they would like for the City to consider paying for Mrs. King to attend. **Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to pay the cost for Mrs. King to attend the Kentucky Main Street Conference. Motion carried 4-0.** Mrs. Street also stated that the Main Street Bylaws were in the packets. She has asked Mr. Dale to look over them. Mayor Pro Temp Spears ask if they had any questions, refer them to Mr. Dale. The Bylaws state that the Main Street Treasurer is to be bonded and it was mentioned if Mr. Street could be covered through the City's bonding. Clerk Biven is to check and see if that could be done. **Motion was made by Commissioner Redmon and seconded by Commissioner Ingram to approve Mrs. King's hours. Motion carried 4-0.**

**Item #5 - *Public Comment***

There had been no request to speak during this period.

**Item #6 - *Old Business***

a) Claude Owen and Jim Hodge were present to request the lien to be released on the old water plant. Mr. Owen has pictures showing that the property has been secured. He is selling the property. The electrical inspector is to send papers to show that he had inspected the property. Chief Lewis stated he feels the property is secure. Commissioner Proctor asks what the new owner was going to do with the property. Mr. Owen was not for sure at the time. There is no closing date at this time. **Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to release the lien on the old water plant at the time of closing on the property contingent on receiving a fax from the electrical inspector stating the property is secured. Motion carried 4-0.**

b) Commissioner Ingram spoke about the Business License Ordinance. She stated that the ordinance needs to be updated. Mr. Dale is to draw up a draft of a new ordinance.

c) Commissioner Ingram also spoke of the bid in the commissioner's packets from Taylorsville Machine, LLC pertaining to repairing the street signs. Mr. Deigl's bid includes material and labor. The only thing he will not do is install the signs. **Motion was made by Commissioner Ingram and seconded by Mayor Pro Temp Spears to accept the bid from Taylorsville Machine, LLC to repair street signs at the cost stated. Motion carried 4-0.**

**Item #7 - *New Business***

a) Jan Deigl was present on behalf of the Christmas on Main Street Committee to request street closures for Christmas on Main Street on December 7<sup>th</sup> from 4:30 to 8:30. The streets the committee would like to have closed are Main Street from the light at Hwy.155 to Washington Street, Main Cross from Garrard Street to Back Alley and Bank Street from the community parking lot to Washington Street and Reasor Avenue closed during the parade. The parade will start at 5:00. Chief Lewis suggested the parade line up on Jefferson Street and come down to Main Street. **Motion was made by Commissioner Proctor and seconded by Commissioner Redman to allow the street closures requested by the Christmas on Main Committee. Mayor Pro Temp Spears, Commissioner Proctor and Commissioner Redmon voted in favor. Commissioner Ingram opposed. Motion carried 3-1.**



b) Clerk Biven stated there is a bill from DLZ in the commissioner's packets. After some discussion the commissioners expressed their concerns that so much money had already been spent and nothing has been done with the project. **Motion was made by Commissioner Ingram and seconded by Commissioner Proctor to approve the additional amount of \$1461.59 to DLZ. Motion carried 4-0.**

c) Clerk Biven stated that the Archived Recordings of Meetings could be destroyed according to the Attorney General. The Attorney General has stated that recordings may be destroyed once the minutes of the meetings are approved, since they then are not considered as the official records of the meeting. **Motion was made by Commissioner Proctor and seconded by Commissioner Redman to allow recordings of meetings to be destroyed after six months. Motion carried 4-0.**

d) Clerk Biven stated that Jonathan O'Dell has come in and paid the initial funds for the sewer tap payment. Mr. O'Dell had not returned the MOU or request of consent as of the meeting date.

e) Business License Ordinance update had been discussed early in the meeting.

f) Mayor Pay left some information on the Historical District for Clerk Biven to give to the commissioners. Mr. Dale recommended that Mayor Pay, Commissioner Ingram, himself and the City's representatives on Planning & Zoning meet to discuss the details of the Historical District. **Motion was made by Mayor Pro Temp Spears and seconded by Commissioner Redman to appoint a committee made up of the Mayor, Commissioner Ingram, City Attorney and the City appointees on Planning & Zoning to develop Historical District. Motion carried 4-0.**

g) Clerk Biven stated that there is a standing motion from March to bid out the I.T. Contract. Since that time the issues the staff was having with the current provider, Advanced Global Communications, have been corrected and the staff has been pleased with changes made by the company to address their concerns. Their performance over the last six months has made us reconsider and we are now requesting that their existing contract be renewed for an additional year. The new contract terms are relatively similar as the previous years and contain a 30 day termination clause for failure to meet obligations of the contract. AGC is asking for an additional \$26/month in fees. **Motion was made by Commissioner Ingram and seconded by Commissioner Redman to accept the new contract from Advanced Global Communications pending review of the final draft by the City Attorney and negotiation of the shorter termination period. Motion carried 4-0.**

#### h) Department Reports

i) Financial Report -Mr. McConnell, City Comptroller provided commission with a Cash Analysis Report and Overtime Report. The City is fully collateralized at all three banks. The General Fund Balance Sheet and Income Statement were also provided. We have reviewed the Fiscal Year 2013 Financial Results with department heads. We will continue to review monthly results with department heads and also look at future issues. The next meeting is Wednesday August 28 at 10:00 A.M. This is a work session and the commission is welcome to attend. We can alter the hours in the future to accommodate you if necessary.



### **FY2013 Results**

General Fund Revenue - Revenues remain very flat.

Fund Balance - \$486,764. Fund Balance decreased \$31,896 for the year.

Year to Date Property Taxes are \$146,780 net of discounts. Budget FY2013 - \$150,000.

Y-T-D Insurance Premium Revenue is \$163,672. Budget- FY13- 180,000.

Year to Date Occupational License Receipts are \$257,147. Budget FY2013 - \$250,000.

The City Cash Contribution to Main Street Phase II was \$17,193.37.

The City Contribution to the Hazard Mitigation Project thru 6/30/2013 is \$22,108.18.

Remaining Balance Highview Road Maintenance Bond - \$7,942.96.

### **Expenses**

Y-T-D Street Repair and Maintenance Expenses is \$33,573. Total Budget for FY2013 is \$37,851.

Y-T-D Expenses for Main Street Phase II are \$249,264. The Main Street Phase II Project is now closed.

Police Salaries are \$11,655 over Budget due to increased Part Time Officers Hours. Capital Outlay is \$8,226 over Budget due to purchase of Police Radios. Retirement is over Budget due to Kenny Bledsoe Retirement payout.

### **Water and Sewer Enterprise Fund - Revenues**

Year to Date Water Revenue of \$3,377,765 is \$142,235 under Budget.

Year to Date Meter Set Revenue of \$82,000 is \$20,000 under Budget.

Year to Date Sewer Revenue of \$332,082 is \$19,918 under Budget.

Year to Date Sewer Impact Fees of 15,000 are \$21,000 under Budget.

### **Expenses**

Maintenance and Repairs - Water of \$54,387 is \$19,387 over Budget due to meter relocations.

Year to Date Louisville Water Expense of \$1,015,426 is \$124,574 under Budget.

Total Net Income before Contributions of \$(194,098) is \$138,771 under Budget.

The Total Principal owed on Long Term Debt is \$7,843,240.

The Road Aid Fund Balance is currently \$112,831.

Mr. McConnell noted that the External Auditor is here this week and next week. Clerk Biven stated that a meeting to discuss the Property Tax Rates needs to be set. The meeting will be August 13, 2013 at 4:30 p.m.

ii) Public Safety – Chief Lewis stated that there was an overtime report; regular schedule and the SRO schedule are in the commissioner's packet. The Class Ds will not be working in the month of August. The Class Ds may help with the fence at the cemetery in September.

Chief Lewis stated that the fire department is getting ready to switch to P25s. Kentucky State Police is having funding issues on their side of getting the monies released to get the equipment in at Post 12. The City department is still on standby and operating off the fire department's frequency. The fire department is moving to function in P25 digital format with their equipment. This would provide a backup analog system for both fire and police to switch to. We still have an extra antenna and coaxes located at the water tower at Settle Trace. We could plug in a repeater, connect the coaxes to make it operational. **Motion was made by Commissioner Redmon and seconded by Mayor Pro Temp Spears to allow the fire department to put their new P25 system at the Settler's Trace tower. Motion carried 4-0.**

The owner of Riverbend wanted Chief Lewis to pass along a big Thank You for letting them close off the streets for their grand opening. Lt. Jewell's vehicle has been damaged by another vehicle he had stopped for a traffic stop. They have estimates for the repairs.

Chief Nation reminded everyone of the Fire Department's 100<sup>th</sup> Anniversary Celebration on August 31, 2013 from 4:00 pm until 11:00 pm.

iii) Utility – Harold Compton stated that the fire department is going to be training on trench recovery and that they have invited our service guys and Mr. Compton to attend on August 24, 2013. It may require they be paid overtime.

There are some things on Mt. Washington Road that need to be done before the department can proceed with work on Maple Avenue.

iv) General Government – There were no issues for General Government to discuss.

i) There was no New Business at this time.

**Item #8 – *Legal (City Attorney)***

Mr. Dale will have the second reading of the De-annexation Ordinance on August 13, 2013.

Mr. Dale stated that the Settler's Trace Road is divided into several different sections. The road behind the Auto Sales and Dairy Queen is in need of repair. This is still owned by the original developers of that area, L&L, but they no longer exist. Mr. Dale recommends for the City to patch the holes. The City could take over that property if it so desired. There is a fence behind these buildings that marks the property line. There will be more discussion on this issue at the August 13<sup>th</sup> meeting. The road in front of the old IGA building has been paved by the owner.

There is a Resolution in the commissioner's packet pertaining to the issue at Highway 44 and 55. The City would like for the Department of Transportation to look at the situation. Mr. Dale suggested that the commission contact the district manager also. There will be more discussion at the August 13<sup>th</sup> meeting. Mayor Pro Temp asks that the Chapel House also be added to the resolution.

**Item #9 – *Elected Official Comments (Mayor & City Commissioners)***



Commissioner Ingram had some suggestions for the Class Ds she wanted to give Chief Lewis. She also had some suggestions for the Business License she wanted the commission to look over and be ready to discuss at the next meeting.

Commissioner Redmon mentioned the sidewalk on Main Street by the Annex building that needs to be looked at. She stated that three of the commissioners have been approached about this issue.

***ADJOURN TO EXECUTIVE SESSION***

Item #10 - Motion was made by Commissioner Proctor and seconded by Commissioner Ingram to adjourn to Executive Session under provisions of KRS 61.810 (1) (c) Discussions of proposed or pending litigation against or on behalf of the public agency (f) Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee. Motion carried with 4-0.

***RETURN TO OPEN SESSION***

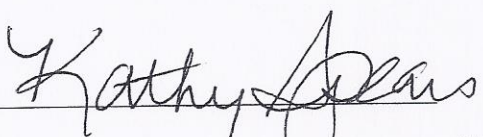
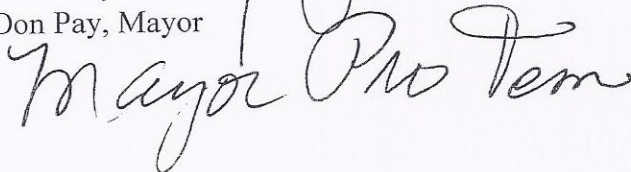
Item #11 - Motion was made by Commissioner Proctor and seconded by Commissioner Redmon to return to open session. Motion carried 4-0.

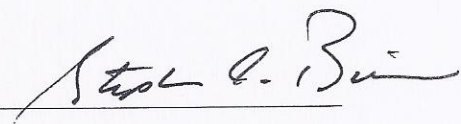
Motion was made by Commissioner Redmon and seconded by Commissioner Proctor to approve leave without pay for Mark Armstrong for the period of August 28 thru September 11 after utilizing all remaining vacation leave. Motion carried 4-0.

Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to hire Damon Jewell as a seasonal police officer for the period of September 1 thru May 31 at a rate of \$12.20 per hour. Motion carried 4-0.

***ADJOURN MEETING***

Item # 12- Motion was made by Commissioner Ingram and seconded by Commissioner Redmon to adjourn. Motion carried with a vote of 4-0.

  
Don Pay, Mayor  


  
Stephen A. Biven, City Clerk